

**Forest West Community Improvement Association  
Pool Rental Application and Agreement**

Please print legibly

Name: \_\_\_\_\_ Lot # \_\_\_\_\_ Pool Card ID \_\_\_\_\_

Paid amount \$ \_\_\_\_\_ (check # \_\_\_\_\_)

Address: \_\_\_\_\_ Phone # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Pool Rental Requested for: Date: \_\_\_\_\_ Time: Start: \_\_\_\_\_ End: \_\_\_\_\_

Number of Guests Expected (including swimmers and non-swimmers)

Adults: \_\_\_\_\_ Children: \_\_\_\_\_

Will alcohol be served? \_\_\_\_\_ (Only beer and wine are allowed; no hard liquor)

The Pool Rental for the pool alone is \$100.00 plus a refundable deposit of \$100.00. Rental of the pool with use of the kitchen is \$125.00 plus a \$100.00 refundable deposit. Please make your payments by two separate checks. The treasurer will return your deposit to you after a check of the pool grounds and facilities is made to verify that it was left in an acceptable condition and all fees have been paid.

**YOU ARE ALSO RESPONSIBLE FOR PROVIDING AND PAYING FOR YOUR OWN LIFEGUARDS.**

The pool manager may have a list of certified life guards or companies which provide them. A copy of the city/state certification for all lifeguards to be used/hired by you (for any pool rental event) must be provided to the pool manager (Terry Green) at least 48 hours prior to the event.

Make your reservations with the pool manager Terry Green Phone (713) 682-4810 during normal pool operating hours.

1. This form and all applicable funds must be turned in at least seven (7) days prior to the scheduled party date.
2. Pool rental is reserved for current pool members only.  
Reservations are on first come, first served basis and are confirmed only after full payment is received. A full refund will be made only in case of inclement weather.
3. A minimum of two lifeguards is required for all pool parties. Some parties require three or more life guards. See "Lifeguards" section below.
4. The Pool is closed on Monday. Rental hours are 8:00 PM – 12:00 Midnight Tuesday-Sunday or 10:AM - 2:00 PM for children's parties (NO ALCOHOL). NO party can extend into Normal Pool hours.
5. City Ordinance prohibits loud noises. Radios, CD or tape players, bands or DJ's, boom boxes, singing, shouting, etc. must not be audible across the property lines. Please plan your activities to comply with the ordinance.
6. NO GLASS is permitted inside the pool compound.
7. No hard liquor is permitted on pool property.
8. **YOU MUST GET PERMISSION FROM NEIGHBORS BEFORE ENTERING THEIR PREMISES TO RETRIEVE BALLS OR FOR ANY OTHER REASON.**
9. Please begin cleanup 30 minutes before your party ends.
10. Clean up includes returning tables and chairs to original location and sweeping up all trash and food off the breezeway and around the pool. Lifeguards are only paid to guard the pool and help in any emergency situation. Place all refuse in the trash containers before leaving.
11. For Safety reasons please do not leave the pool manager alone to close up.
12. Member/Resident who reserves the pool must be in attendance at the party.
13. Member is allowed 30 minutes to set up before party time, however, no one is to get in the pool until designated party time and lifeguards must be at the stands. If you have any concerns or comments please notify the pool manager, Terry Green Phone (713) 682-4810 during normal pool operating hours.

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14. Only beer and wine allowed, individuals must be 21 years old to drink alcohol on pool grounds. FWCIA and the Pool Manager reserve the right to end any party due to excessive drinking, drunkenness and/or belligerent or disruptive behavior, without providing any refund.

**NOTICE: --- WAIVER OF LIABILITY:** The person or persons renting the pool for private parties assumes complete responsibility for any and all injuries that may occur to guests and/or self and will not hold the FWCIA, its Directors or Residents liable for any injuries or accidents.

I have read and fully understand the rules outlined during my rental period and will abide by said rules. My signature appears below.

Rented by: (Please Print) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Pool Director's Approval: \_\_\_\_\_ Date: \_\_\_\_\_

**CANCELLATION**

A written notice or telephone contact with the pool manager must be sent (5) five days in advance to receive refund payment.

If cancellation notice is not received by the appropriate date, the rental fees will be nonrefundable and the lifeguard fees may still be owed.

In case of rainout or \*undue hardship the party/parties will be notified and a reschedule date will be set. If lifeguards report to duty but there is a rainout decided upon (with approval of the pool manager) the lifeguards will still get paid for their time, rounded off to the nearest hour.

**LIFEGUARDS**

ALL parties require a minimum of 2 lifeguards. See below.

“Group” as used herein, means the total number of all adults and children anywhere on the premises (whether swimming or not).

Group of 1 - 50 (You must have a minimum of 2 Lifeguards on duty at all times).

Group of 51 - 75 (You must have a minimum of 3 Lifeguards on duty at all times).

Group of 76 - 100 (You must have a minimum of 4 Lifeguards on duty at all times).

Groups over 100 - See Pool Director or Pool Manager

\*Hardship must be approved by the pool director and pool manager

This form must be filled out completely in order to be approved.

This form has been approved by the FWCIA April 2014